



Application for Employment

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, disability, or veteran status.

Minimum Qualifications:

- Valid driver's license with good driving record and *own transportation*, _____ INITIAL
- Ability to stand, or climb stairs and ladders for a long period of time, _____ INITIAL
- Ability to lift a minimum of forty pounds (40 lbs) without assistance, _____ INITIAL
- Good written and oral communication skills and have good organizational skills, _____ INITIAL
- Must be able to pass a pre-employment security, drug and background check. _____ INITIAL

Name: Last _____ First _____ Middle _____

Street Address _____

City _____ State _____ ZIP _____

Telephone _____ Cell _____

Email Address _____

Social Security # _____ Date of Birth _____

Position applied for _____ How did you hear of this opening? _____

When can you start? _____ Desired Wage \$ _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? Yes No

Are you looking for full-time employment? Yes No If no, what hours are you available? _____

Are you willing to work and/or travel on out of town project(s)? Yes No

Are you willing to work swing shift? Yes No

Are you willing to work evening/after-hour shifts? Yes No

Have you ever been convicted of a felony? (This will not necessarily affect your application.) Yes No

If yes, please describe conditions: _____

| Education: | School Name and Location | Year | Major | Degree |
|----------------|--------------------------|-------|-------|--------|
| High School | _____ | _____ | _____ | _____ |
| College | _____ | _____ | _____ | _____ |
| Post-College | _____ | _____ | _____ | _____ |
| Other Training | _____ | _____ | _____ | _____ |

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

Employment History: (Start with most recent employer)

Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____
May we contact? Yes No
Responsibilities _____
Reason for leaving _____

Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____
May we contact? Yes No
Responsibilities _____
Reason for leaving _____

Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____
May we contact? Yes No
Responsibilities _____
Reason for leaving _____

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the president, has any authority to alter the foregoing.

Signature _____ **Date** _____